

**MINUTES OF THE PUBLIC MEETING
Board of Education
Midland Park, New Jersey
November 24, 2015**

The Pledge of Allegiance was recited.

The meeting was called to order by Maryalice Thomas, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2015 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements. The Board announces that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members. In addition, all questions must be presented to the Board of Education during the public session and prior to the adjournment of the meeting."

ROLL CALL

Present:	James Canellas	Sandra Criscenzo
	Brian McCourt	Robert Schiffer
	William Sullivan	Timothy Thomas

Maryalice Thomas

Excused:	Richard Formicola
	Peter Triolo

OTHERS PRESENT

Staff:	Marie Cirasella, Superintendent of Schools
	Stacy Garvey, Business Administrator/Board Secretary

PRESIDENT'S REPORT

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

SUPERINTENDENT'S REPORT

Dr. Cirasella reviewed the PARCC Score Reports. A parent meeting will be held in early January.

Motion – Mr. Sullivan, seconded – Mr. Thomas . . .

+1. Approve the following resolution:

BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 100815227 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

Roll Call: All Yes

Open to the Public:

To discuss action items on the Agenda.

No one chose to speak at this time.

BOARD MOTIONS

Motion – Mr. Schiffer, seconded – Ms. Criscenzo . . .

1. Approve the minutes of the following regularly scheduled public meetings, as follows:

October 6, 2015

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. Schiffer . . .

October 9, 2015

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. Thomas . . .

October 20, 2015

Roll Call: 5 Yes (Criscenzo, Schiffer, Thomas, Canellas, Dr. Thomas)

2 Abstain (McCourt, Sullivan)

A. Personnel – (M. Cirasella)

APPENDIX

Board resolutions related to hiring for the 2015-2016 school year will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A.18A:6-4.13, as applicable.

Motion – Mr. Sullivan, seconded – Mr. Thomas . . .

Approve the following block motion:

1. Approve the list of Winter and Spring Coaching recommendations at the high school for the 2015-2016 school year, as per the attached appendix: A-1

***appendix included in the November 10th Board packet**

- +2. **Approve the appointment of Kristie Fucarino to provide home instruction for a non-classified elementary school student. She will be paid as per Schedule D of the MPEA contract for ten hours per week, effective November 25, 2015 through April 15, 2016.**
- +3. **Accept the resignation of Ted OBrien as a French teacher in the Highland School, effective November 30, 2015.**
- +4. **Approve the following addition to the list of Advisors to Activities and Clubs at the high school for the 2015-2016 school year:**

Add: Raina Dawson	Recycling Club Advisor	<u>Stipend</u> \$884
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Roll Call: (6 –Yes – Criscenzo, McCourt, Sullivan, Thomas, Canellas, Dr. Thomas)
(1 – No – Schiffer)

Motion Mr. Sullivan, seconded – Mr. Canellas . . .

Approve the following block motion . . .

- +5. **Approve Maureen Donatien to provide CPR training to coaches. She will be paid a total of \$273.28 as per Schedule D of the MPEA contract for Compensatory Teaching.**
- +6. **Approve an extension of the unpaid child care leave for Jill Klaasen, elementary school teacher in the Highland School, effective February 1, 2016 through June 30, 2016.**
- +7. **Approve the appointment of Megan Conklin as the maternity leave replacement for Jill Klaasen, elementary school teacher in the Highland School. She will be paid a salary of \$45,500 (BA Step 2 on the MPEA salary guide), effective February 1, 2016 through June 30, 2016.**
- +8. **Approve a paid maternity leave for Danielle Kirsch, Special Education teacher in the Highland School, effective February 13, 2016 through approximately March 9, 2016; a paid child care leave, effective approximately March 10, 2016 through April 5, 2016 and an unpaid child care leave as per the NJ Family Leave Act, effective April 6, 2016 through June 21, 2016.**

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

Approve the following block motion:

- +9. **Approve the appointment of Julio Sanchez as a part-time Bus Driver. He will be paid at the approved hourly rate, effective November 25, 2015 through June 30, 2016.**

- +10. **Accept the resignation of Michael Koeller as a part-time Custodian in the Highland School, effective November 27, 2015.**
- +11. **Approve the following additions to the list of substitute workers for the 2015-2016 school year:**

Diane Cebulski Substitute Building Aide

Roll Call: All Yes

- B. Finance Committee – (R. Schiffer, Chairperson)

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

- 1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of October 31, 2015, after review of the Secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

Roll Call: All Yes

- 2. Approve the following block motion:

- a. October 2015 Midland Park Continuing Education claims in the amount of \$31,072.34.
- b. October 2015 cafeteria claims in the amount of \$28,267.73.
- c. November 2015 claims in the amount of \$930,731.09.

- 3. Approve the October 2015 direct pays in the amount of \$370,227.21.

- 4. Approve the following block motion:

- a. Second October 2015 payroll in the amount of \$590,566.95 .
- b. First November 2015 payroll in the amount of \$634,479.28.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

Approve the following block motion:

- 5. Approve the transfers among accounts for the period October 1 – 31, 2015, as per the attached appendix. B-5

- 6. Approve the financial reports of the Board Secretary for the period October 1 – 31, 2015, as per the attached appendix. B-6

7. Approve “OnScene Technologies, Inc. “Share With 911” to provide emergency management support services to the district, effective September 1, 2015 through June 30, 2016, at a cost of \$6,150.00.
8. Approve the transfer of interest generated from the Bond Referendum monies to the Debt Service Fund to be used toward the debt payment on the bonds.
9. Approve Brown & Brown, Benefit Advisors for district insurance consultant services to begin January 1, 2016.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. McCourt . . .

Approve the following block motion:

- +10. **Approve the transfer of funds in the amount of \$2,411.10 for the purchase of a Frontier AS10H Snow Push from John Deere, as follows:**

From Account # 11 000 262 420 00 00

To Account # 12 000 261 732 00 52

- +11. **Approve the following Change Orders, as per the attached appendices:**
 - a. **Change Order Number 001 – 14.190 – MDPK - Midland Park High School Track and Field Upgrades, as per the attached appendix. B-11a**
 - b. **Change Order Number 001 – 14.189 – MDPK – Highland School Mechanical Upgrades, as per the attached appendix. B-11b**
- +12. **Approve the increase in the financial payout limit for the following consultant for the 2015-2016 school year:**

Board Attorney from \$55,000 to \$75,000

Roll Call: All Yes

- C. Curriculum Committee – (S. Criscenzo, Chairperson)

Motion – Ms. Criscenzo, seconded – Mr. Canellas . . .

Approve the following block motion:

- +1. **Approve the following staff members requesting workshop attendance:**

Name	Workshop	Location	Cost	Date
Kira Harder	Section 504 & I&RS Overview	Cranford, NJ	\$ 95.50	Jan. 6, 2016
Kira Harder	Selected Topics Within School Psychology & Special Education	New Orleans, LA	\$239.00	Feb. 10 – 13, 2016

+2. Approve the following proposal for a new club at the high school:

Model United Nations – 9th – 12th grades

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. Canellas . . .

+3. Approve the recommendation of the Director of Special Services for the placement of one non-classified elementary school student on home instruction, effective retroactive from November 17, 2015 through April 15, 2016.

Roll Call: All Yes

D. Policy Committee – (T. Thomas, Chairperson)

Motion – Mr. Thomas, seconded – Mr. McCourt . . .

1. Approve the first reading of the following new and revised policies, as per the attached appendices:

- | | | | |
|----|---|---------------------|-------------|
| a. | Staff Member’s Use of Personal Cellular Telephones/
Other Communication Devices – Teaching Staff Members (new) | Policy Section 3322 | <u>D-1a</u> |
| b. | Staff Member’s Use of Personal Cellular Telephones/
Other Communication Devices – Support Staff Members (new) | Policy Section 4322 | <u>D-1b</u> |
| c. | Administration of Medication (M andated -revised) | Policy Section 5330 | <u>D-1c</u> |
| d. | Screening for Dyslexia (M andated - revised) | Policy Section 5339 | <u>D-1d</u> |
| e. | Suspected Gang Activity (revised) | Policy Section 5615 | <u>D-1e</u> |
| f. | School Nutrition Programs (revised) | Policy Section 8540 | <u>D-1f</u> |
| g. | Outstanding Food Service Charges (new) | Policy Section 8550 | <u>D-1g</u> |
| h. | Opening Exercises/Ceremonies (revised) | Policy Section 8820 | <u>D-1h</u> |

E. Legislative Committee – (J. Canellas, Chairperson)

On November 9 Governor Chris Christie took action on dozens of bills that received final legislative approval prior to the Legislature’s summer recess. One of these bills is A-1029/S-274 requires that the education commissioner develop a training program for school bus drivers and school bus aides on interacting with students with special needs. Once the training program is made available, boards of education would be required to administer the training program to all school bus drivers and school bus aides that they employ.

F. Buildings & Grounds Committee – (R. Formicola, Chairperson)

Motion – Ms. Criscenzo, seconded – Mr. Canellas . . .

+1. Approve the Midland Park Public Schools Bus Emergency Evacuation Drill Reports on the following dates and locations:

9/23/15 - 3:00 p.m. – Forum School, Waldwick, NJ

9/24/15 - 8:55 a.m. – The Benway School, Wayne, NJ

10/15/15 – 7:45 – 7:50 a.m. – Midland Park Jr./Sr. High School, Midland Park, NJ

10/20/15 – 3:15 p.m. – Cornerstone Day School, Mountainside, NJ

Roll Call: All Yes

G. Negotiations Committee - (B. McCourt, Chairperson)

The MPEA notified Dr. Cirasella that they are ready to begin negotiations.

A response will be sent after the Reorganization meeting when the Committees have been formed.

H. Public Relations Committee – (P. Triolo, Chairperson)

No Report.

I. Liaison Committee

High School PTA - (S. Criscenzo)

A mixed-bag fund-raiser was discussed.

Elementary School PTA- (P. Triolo)

No Report.

Booster Club – (T. Thomas)

First annual chili cook off is being scheduled in place of beefsteak dinner fundraiser.

Performing Arts Parents – (J. Canellas)

The following items were discussed:

- The MPHS 2016 musical will be “Thoroughly Modern Millie.”
- The musical is conducting a raffle. Tickets are \$5.00.
- The Jr. High Chorus Winter Concert has been changed to Tuesday, December 15 at 7:00 p.m. The Madrigals and Jr. High Chorus will perform..

Special Education – (M. Thomas)

No Report.

Education Foundation – (R. Formicola)

The kick-off for The Gala is December 1, 2015.

Board of Recreation – (B. McCourt)

No Report.

Continuing Education Program – (R. Schiffer)

No Report.

Student Representative to the Board – (Aidan MacLean)

The following items were discussed:

- Student I.D's – Now you can use to get into building and to purchase lunches
- New marquee at the high school

Borough Town Council – (M. Thomas & J. Canellas)

No Report.

Ad Hoc – (W. Sullivan)

No Report.

J. Old Business

There was nothing to discuss at this time.

K. New Business

Motion – Ms. Criscenzo, seconded – Mr. McCourt . . .

To cancel the meeting of December 1, 2015 and to go into closed session before the meeting of December 15, 2015, for the purpose of reviewing the hiring of personnel and confidential student HIB case reviews.

Roll Call: All Yes

Open to the Public

Dr. Thomas invited the public to address the Board.

Ms. Patricia Fantulin asked about financial pay-out limit for attorney services. She wanted to know when funding is reimbursed by the insurance carrier, where does the money go.

Ms. Garvey answered it goes back into the General Account which reimburses the account to bring expenses back down to where they should be.

Motion - Ms. Criscenzo, seconded – Mr. Schiffer . . .
To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Stacy Garvey,
School Business Administrator/
Board Secretary