



USDOE Blue Ribbon School of Excellence
NJDOE Star School

MIDLAND PARK PUBLIC SCHOOLS

Midland Park, New Jersey 07432

Godwin School

Highland School

Midland Park High School

ORDER OF BUSINESS FOR MAY 24, 2016 PUBLIC MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETING ACT STATEMENT

“Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this Meeting were sent to The RECORD, RIDGEWOOD NEWS, and to the Midland Park Borough Clerk for the 2016 elective year. A notice was also posted inside the office of the Midland Park Board of Education in a place reserved for such announcements. The Board announces that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members. In addition, all questions must be presented to the Board of Education during the public session and prior to the adjournment of the meeting.”

ROLL CALL

BOARD SECRETARY’S REPORT

PRESIDENT’S REPORT

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

SUPERINTENDENT’S REPORT

Open to the Public:

District policy states that anyone wishing to speak on an agenda item prior to its vote by the full Board will have an opportunity to do so without prior notice.

BOARD MOTIONS

1. Approve the minutes of the following regularly scheduled public meetings held on:

April 5, 2016
April 19, 2016

- +2. **Approve the K-12 Curricula for the 2016-2017 school year, as outlined in the Course of Study Guides, as per the attached appendix.**

BM-2

- +3. **Designate the following as Depositories for School Funds for the 2016-2017 school year:**

**Columbia Bank
State of New Jersey Cash Management
US Bank
NJARM**

- +4. **Designate the following Tax Shelter Annuity Companies for the 2016-2017 school year:**

**AXA Equitable
AIG Valic
Metropolitan Life**

- +5. **Designate the following administrator for Chapter 125 flexible spending accounts services for the 2016-2017 school year:**

Ameriflex

- +6. **Designate Phoenix Advisors, LLC as the school Financial Advisor and approve the renewal of the Agreement for Continuing Disclosure Agent Services and Independent Registered Municipal Advisor of Record between the Midland Park School District and Phoenix Advisors, LLC for the 2016-2017 school year.as per the attached appendix.**

BM-6

- +7. **Designate the School Insurance Brokers for the 2016-2017 school year:**

**FIRM, Inc. – Liability
Brown & Brown Advisors – Benefits Coordinator Consultant**

+8. Designate the Indoor Air Quality Consultant for the 2016-2017 school year:

ER&M, Inc.

+9. Designate the newspapers for Official Notices for the 2016-2017 school year:

North Jersey Media Group (The Record)
The Ridgewood News

+10. Approve the following appointments, effective July 1, 2016:

Affirmative Action & Title IX Officer	Melissa Quackenbush
Qualified Purchasing Agent	Stacy Garvey
Substance Awareness Coordinator	Craig Rush
Integrated Pest Management Coordinator	Scott Collins
Custodian of Records	Stacy Garvey
ADA Officer & 504 Committee Coordinator	Ann Marie Bruder
Asbestos Management & PEOSA Coordinator	Environmental Remediation & Management
Public Agency Compliance Officer	Stacy Garvey

+11. Approve the authorization to award contracts up to a bid threshold of \$40,000 and to set the quote threshold at \$6,000.

+12. Approve the establishment of Petty Cash funds for the 2016-2017 school year for each of the following locations, as specified in Policy Book Section 6620, as follows:

Superintendent's Office	\$100.00
Business Administrator's Office	\$100.00
Midland Park Jr./Sr. High School	\$100.00
Highland School	\$100.00
Godwin School	\$100.00
Special Services Department	\$200.00
Supervisor of Curriculum	\$100.00
Continuing Education	\$300.00

+13. Approve the budgetary maximum for travel and related expenses for employees of the Midland Park school district in the amount of \$45,000.

+14. Approve the current Emergency Operations Plan, Crisis Intervention Procedures and Emergency Management Plan.

+15. Approve the establishment of financial pay-out limits for the following consultants for the 2016-2017 school year:

	<u>Board expenditures</u>	<u>Referendum expenditures</u>
Board Architect	\$30,000	\$600,000
Board Attorney/Bond Counsel	\$75,000	
Board Auditor	\$25,000	
Occupational/Physical Therapy	\$75,000	

- +16. Approve the attainment of the Superintendent's Goals and subsequent submission to the County Office, as follows:

Quantitative Goal #1

Supervise administrative evaluation process by ensuring 50% of all formal observation reports completed in grades K-6 math classes will contain at least one indicator of and/or recommendation for investigative math strategies. It is expected the investigative strategies identified will be grade level and content area specific.

(3.33% \$4,911.75)

Quantitative Goal #2

Increase learning opportunities for kindergarten students through the provision of a full-day program, i.e. increasing ELA instructional time by at least 40 minutes per day.

(3.33% \$4,911.75)

Quantitative Goal #3

Develop an aligned (Danielson and ISLLC) revised observation/evaluation process for select district staff, with 100% of identified job classifications having a new observation/evaluation instrument by June 2016. Identify a new protocol for Supervisor of Curriculum & Instruction and Director for Special Education; revise existing protocol for school nurses and CST members. Re-align and transition the online component of the process through T-Eval.

(3.33% \$4,911.75)

Qualitative Goal #4

The Superintendent will engage the entire administrative team in ongoing endeavors to improve public speaking and presentation skills.

(2.5% \$3,687.50)

Qualitative Goal #5

The Superintendent will create and facilitate an Administrative Book Club to develop dialogue, empowerment, and vision among administrative leaders. Two books will be read and discussed by June 2016. It is expected that as a result of this collaborative experience, the administrative team will become more proactive in initiating leadership conversations, providing relevant input during team meetings, and effectively citing research-based information in a supporting capacity when making recommendations.

(2.5% \$3,687.50)

- +17. Approve the attainment of the School Business Administrator's Goals and subsequent submission to the County Office, as follows:

Quantitative Goal #1

Provide administrative oversight with regard to the ongoing referendum projects within the district.

(1.5% \$2,729.00)

Board resolutions related to hiring for the 2015-2016 and 2016-2017 school years will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

1. Approve the reappointment and contract for Dr. Everett Schlam, School Physician, for the 2016-2017 school year, as per the attached appendix. A-1

2. Approve the non-tenured reappointment of the following individual staff members for the 2016-2017 school year (salaries to be determined pending completion of negotiations).

Scott Collins, Buildings & Grounds Supervisor
Eurico Antunes, District Technology & Data Coordinator
Ristem Sela, Computer Technician

3. Approve the non-tenured reappointment of Jay Esposito as the Media Technician at the high school for the 2016-2017 school year. His hourly rate will be determined pending completion of negotiations.

4. Approve the reappointment of the following tenured Central Office staff, for the 2016-2017 school year (salaries to be determined pending completion of negotiations):

Barbara Pierro, Confidential Secretary to the Business Administrator
Eileen Pomianek, Assistant to the Business Administrator
Laura Rosini, Payroll and Benefits Coordinator
Anne Schaper, Confidential Secretary to the Superintendent of Schools
Susan Schlosser, Confidential Secretary to the Supervisor of Curriculum, Instruction & Assessment

5. Approve the tenured reappointment of all Clerk/Secretaries for the 2016-2017 school year, as per the attached appendix. A-5

6. Approve the non-tenured reappointment of all Instructional Aides for the 2016-2017 school year, as per the attached appendix. A-6

7. Approve the reappointment of all non-tenured full-time Custodial/Maintenance personnel for the 2016-2017 school year, as per the attached appendix. A-7

8. Approve the non-aligned salary schedule for the 2016-2017 school year, as per the attached appendix. A-8

9. Approve the reappointment of all non-aligned staff for the 2016-2017 school year, as per the attached appendix. A-9

10. Approve the appointment of Thomas Treta as a part-time Maintenance worker. He will be paid at the approved hourly rate, effective July 1, 2016 through June 30, 2017.

11. Approve the appointment of the following part-time summer Bus Drivers. They will be paid at the approved hourly rate, effective July 1, 2016 through August 31, 2016:

Elizabeth Gibson
Francine Grieco
Rafik Saad

Margaret Soto
Oscar Urias

12. Approve the appointment of the following part-time summer Bus Aides. They will be paid at the approved hourly rate, effective July 1, 2016 through August 31, 2016:

Alberta Dykstra (sub)
Marissa Emord
Phyllis Kirchdoerffer

Louis Pellegrino
Sigrid Smith

13. Approve the staff appointments for the Extended School Year Program, effective July 5 - 29, 2016, which is attached as an appendix:

A-13

14. Approve the summer hours for the following Child Study Team members to work on an as-needed basis during the months of July and August 2016:

Christina Eromenok, School Social Worker
Kira Harder, School Psychologist
Christy Kearney, Learning Disabilities Teacher/Consultant
Catherine Prinsell, School Psychologist
Pamela Vermaas, Learning Disabilities Teacher/Consultant

15. Approve the summer hours for Carole Treta, Technology Coordinator, for up to 60 additional hours.

16. Approve the summer hours for the following Guidance Counselors for up to 8 additional days each for 7 hours per day:

Elizabeth Chase
Nina Fasciano

17. Approve the summer hours for Jo Ann Francolino, Bookkeeper for the Midland Park Continuing Education program, for up to 120 additional hours.

18. Approve the summer hours for the following Secretaries, for up to 20 additional days each:

Carol Berninger, Godwin Secretary to the Principal
Michele Callesano, Highland Secretary to the Principal
Marie Pantina, High School Guidance Secretary
Barbara Rasmussen, High School Secretary to the Principal
Carol Weaver, High School Secretary to the Assistant Principal

19. Approve the summer hours for the following Certified School Nurses to review student records to ensure that required immunizations are complete prior to the start of school. They will each work for two additional days, not to exceed 15 hours, and will be paid as per Schedule D of the MPEA contract:

Karen Corcoran
Kimberly Paulhus

20. Approve the summer hours for Karen Corcoran, Certified School Nurse, to provide services for the physical examinations for the athletic teams for five additional days.
21. Approve the placement of Kenneth Ryan, William Paterson University student, to complete 300 hours of his externship as a School Psychologist for the 2016-2017 school year.
22. Approve the placement of Lauren Babikian, Marist College student, as a Special Education student teacher in the elementary schools for the fall 2016 semester.

+23. Accept the resignation of Natalia Morris as an Instructional Aide in the Godwin School, effective June 30, 2016.

+24. Approve the following appointments as summer Custodial/Maintenance workers. They will be paid at the approved hourly rate, effective June 21, 2016 through August 31, 2016:

Adam Bardzell	Griffin Mulvaney
Greg Bulick	Evan Pagliei
Nicholas Glalam	Ryan Panagia
John Gibbons	Anthony Papapietro
Timothy Hagerty	Jefferson Thomas
Tyler Halliwell	Sean Ullmer
Justin Lange	Tyler Vassallo
Craig LiPuma	

+25. Approve the appointment of Diana Ragone to teach Kindergarten Readiness, offered by Midland Park Continuing Education, effective July 11 – 28, 2016.

+26. Approve the appointment of Megan Conklin as a maternity leave replacement for Jill Klaasen, elementary school teacher in the Highland School, effective September 1, 2016 through June 30, 2017. Her salary will be determined pending completion of negotiations. (This replacement position does not accrue tenure.)

+27. Approve the appointment of Christine Taylor as a maternity leave replacement for Katherine Kuperus, math teacher in the high school, effective September 1, 2016 through January 31, 2017. Her salary will be determined pending completion of negotiations. (This replacement position does not accrue tenure.)

- +28. Approve the appointment of Diane Thomas as a maternity leave replacement for Jamie Scura, 1st grade teacher in the Godwin School, effective September 1, 2016 through June 30, 2017. Her salary will be determined pending completion of negotiations. (This replacement position does not accrue tenure.)**
- +29. Approve the appointment of Lauren Kettler as a 1st grade teacher in the Godwin School, effective September 1, 2016 through June 30, 2017. Her salary will be determined pending completion of negotiations.**
- +30. Approve the appointment of Nicole Onorato as a special education teacher in the Godwin School, effective September 1, 2016 through June 30, 2017. Her salary will be determined pending completion of negotiations.**
- +31. Approve the placement of Tamra Coleman, Felician University student, as a student teacher in Mrs. Cassell's class in the Godwin School, effective September 6, 2016 through December 13, 2016.**
- +32. Approve the appointments of the following Aides for the Before School Child Care program, sponsored by Midland Park Continuing Education, effective May 25, 2016 through June 30, 2017:**
 - Ana Hernandez**
 - Melissa Lein**
- +33. Approve the appointments of the following Aides for the After School Child Care program, sponsored by Midland Park Continuing Education, effective May 25, 2016 through June 30, 2017:**
 - Ana Hernandez**
 - Melissa Lein**
 - Emily Padovano**
 - Savannah Siems**
- +34. Approve the appointment of the following Aides for the After School Child Care program, sponsored by Midland Park Continuing Education, effective September 1, 2016 through June 30, 2017:**
 - Francesca Chacon**
 - Anthony Papapietro**
 - William Ramos**
 - Cahterine Ullmer**

B. Finance Committee – (J. Canellas, Chairperson)

1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of April 30, 2016, after review of the Secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

2. Approve the following block motion:

- a. April 2016 direct pays in the amount of \$350,412.91.
- b. April 2016 Continuing Education claims in the amount of \$27,286.12.
- c. April 2016 cafeteria claims in the amount of \$46,793.41.
- d. May 2016 claims in the amount of \$546,970.40.

3. Approve the following block motion:

- a. Second April 2016 payroll in the amount of \$572,632.02.
- b. First May 2016 payroll in the amount of \$586,893.09.

4. Approve the financial reports of the Board Secretary for the period April 1 – 30, 2016, which are attached as an appendix.

B-4

5. Approve the transfers between accounts for the period April 1 – 30, 2016, which are attached as an appendix.

B-5

6. Approve the list of Educational Data Services vendors for the 2016-2017 school year, which is attached as an appendix.

B-6

7. Approve the recommendation for the reimbursement to the Municipal Alliance, in the sum of \$660.00 towards the Municipal Alliance Summer Program hours for Craig Rush, Student Assistance Counselor, during July and August.

8. Approve the schedule of tax payment requests from the Borough of Midland Park for the 2016-2017 school year, as per the attached appendix.

B-8

9. Approve the following resolution:

Pursuant to PL 2015, Chapter 47 the Midland Park Board of Education intends to renew, award, or permit to expire contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200, as per the attached appendix.

B-9

10. Approve the Managed Print Services Agreement with Atlantic Tomorrow's Office, as per the attached appendix.

B-10

+11. Approve the following end of the year purchases:

Godwin School:

4 SBM680 SmartBoards with Epson Projectors Keyboard Consultants, Inc. MRESC# 65MCECCPS	\$ 9,452.00
30 Ipads with cases Apple, Inc. HC CCN 1049259	\$21,008.35
Replace Ceiling/Lighting in main hallway GL Group #EDS16-095	\$16,915.00
Miracle Creation Structure for ages 5-12 CD218119 with Safety Turf Liberty Parks & Playgrounds, Inc. NJ Contract #A81432	\$64,356.67

Highland School:

25 EliteOne 800 G2 All In One Desktop PCs with Companion Stand HP Public Sector Sales- NJ NASPO VP PC MO483-89974	\$27,215.25
6 SBM680 SmartBoards with Epson Projectors Keyboard Consultants, Inc. MRESC# 65MCECCPS	\$14,178.00
1 SPNL 4070 flat panel display 70" HD Smart TV Keyboard Consultants, Inc.	\$ 3,856.00
1 HP 4TB Storeeasy 1450 SATA STRG SBY Server with accessories CDWG MRESC #65MCECCPS	\$ 7,807.70
Miracle Recreation Systems #714S442J and #714S429J with install Liberty Parks & Playgrounds, Inc. NJ Contract #A81432	\$34,289.00

High School:

Pole Vault Landing Area with Weather Cover Phillips Sport, LLC	\$15,745.00
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Pole Vault Standards \$ 3,996.00
Phillips Sport, LLC

Replace Ceiling/Lighting Main Hallway- Cafeteria \$16,335.00
GL Group #EDS16-095-1

Exterior Lighting/Light Poles \$19,150.00
GL Group #EDS16-095-2

District:

Toro 7000 Kubota 72” mower with attachments \$18,540.49
National Lawn Equipment

Emergency Notification System \$215,400.00
Eastern Datacomm through the SJTP Purchasing Coop

- +12. **Approve the revised resolution to award the bid for the Toilet Room Upgrades at the High School to GL Group in the amount of \$305,800, as per the attached appendix.** **B-12**
- +13. **Approve the Addendum to the Agreement with Insight Workforce Solutions, LLC, dated July 1, 2015, as per the attached appendix.** **B-13**
- +14. **Approve a two-year renewal for dental benefits with Horizon Blue Cross Blue Shield of New Jersey, effective July 1, 2016 through June 30, 2018, as per the attached appendix.** **B-14**
- +15. **Approve the Bergen County Special Services contract for services required under Chapter 192 and 193 of the Laws of 1977 for the 2016-2017 school year.**
- +16. **Approve the decommissioning of surplus technology equipment, as per the attached appendix:** **B-16**
- +17. **Approve the decommissioning of out-dated books in the high school Media Center. (List is available in the Board of Education Office.)**
- +18. **Approve the decommissioning of out-dated items in the Highland School, as per the attached appendix:** **B-18**

C. Curriculum Committee – (S. Criscenzo, Chairperson)

1. Approve the following staff members requesting workshop attendance:

Name	Workshop	Location	Cost	Date
Melissa Quackenbush	Blended Online Learning Modules to Support PLC's	Parsippany, NJ	\$ 20.00	6/6/2016
Stacy Garvey	NJASBO Annual Conference	Atlantic City, NJ	\$800.00	6/8-10/2016
Hanora Bellucco	AP Macro Economics	New York, NY	\$973.00	7/11-15/2016
Eurico Antunes, Carole Treta	PowerTeacher Pro Certification Summit	Rahway, NJ	\$1,043.40	6/6-7/2016
Melissa Quackenbush	NCLB Work Session	Lyndhurst, NJ	\$11.16	6/9/2016
Sarah Grimaldi Francesca Mullady	ABA Summer Institute Workshop	Paramus, NJ	\$600.00	7/11-14/2016

2. Approve the revised District Mission Statement, as per the attached appendix. C-2

3. Approve the recommendation of the Director of Special Services for the special education placements and transportation for the summer of 2016, which is attached as an appendix: C-3

4. Approve the non-resident enrollment of Marc Caldelas, son of Susanna Caldelas, high school teacher, in the 1st Grade class in the Godwin School, for September 2016, as per Board Policy 5111.

- +5. Approve the additional curriculum addenda to meet new QSAC requirements, as follows:**

Art K-12

English Language Arts (ELA) K-12

Music K-12

Math K-12

- +6. Approve the recommendation of the Director of Special Services for the placement of one high school regular education student on bedside instruction, effective retroactive from April 28, 2016 through May 25, 2016.**

- +7. Approve the recommendation of the Director of Special Services for the placement of one elementary school classified student in the Summer Super Stars Camp STEAM at Northern Highlands Regional High School, Allendale, NJ from July 18, 2016 through August 5, 2016. The total cost will be \$1,800.00.**

- +8. Approve the increase in the Preschool Disabled program from half day to full day, effective September 1, 2016.**

- +9. Approve the non-resident enrollment of an Upper Saddle River, NJ elementary school classified student in the 2016 Extended School Year program for a tuition rate of \$1,020.00.**

- +10. **Approve the submission of the District Technology Plan for the 2016-2019 school years to the Department of Education.**
- +11. **Approve the following extended programs offered by Midland Park Continuing Education in the high school during the evening in July and August:**

<u>Course</u>	<u>Instructor</u>
Italian	Amanda Antonucci
Men’s Basketball	Bart Merola
Oil Painting	Susan Marlett
Sewing	Karen Skoglund
Zumba Fitness	Silvia Acosta
Yoga, Hatha	Gloria Smiley
Pilates & Ballet Boot Camp	Denise Swan

D. Policy Committee – (B. McCourt, Chairperson)

- 1. Approve the second reading of the following new Mandated policy:

Administration of Medical Marijuana	Policy Section 5330.01
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E. Legislative Committee – (P. Fantulin, Chairperson)

F. Buildings & Grounds Committee – (P. Triolo, Chairperson)

G. Negotiations Committee - (W. Sullivan, Chairperson)

H. Technology & Public Relations Committee – (R. Formicola, Chairperson)

I. Liaison Committee

High School PTA - (S. Criscenzo)

Elementary School PTA- (R. Formicola)

Booster Club – (T. Thomas)

Performing Arts Parents – (P. Triolo)

Special Education – (W. Sullivan)

Education Foundation – (P. Fantulin)

Board of Recreation – (B. McCourt)

Continuing Education Program – (M. Thomas)

Student Representative to the Board – (Aidan MacLean)

Borough Town Council – (M. Thomas & J. Canellas)

Ad Hoc – (W. Sullivan)

J. Old Business

K. New Business

Motion to go into closed session before the meeting of June 7, 2016, for the purpose of reviewing the hiring of personnel and confidential student HIB case reviews.

Open to the Public

Motion to Adjourn